

St. Mark's Evangelical Lutheran Church

Birdsboro, PA

Job Description

Job Title: Organist/Choir Director

- 1. The organist/choir director will implement a worship experience as determined jointly through worship planning conducted by the organist/choir director, the pastor, and the Worship and Music Committee.**
- 2. The organist/Choir director will play and/or direct at all scheduled services, including special services such as community services as designated by church council and Worship and Music Committee.**
- 3. Actively recruit new choir members, providing an atmosphere of musical learning, faith growth and mutual care. Encourage growth of additional choirs.**
- 4. Select all music appropriate to church calendar except for the sermon hymn. Music to be selected in cooperation with the pastor. The pastor will be solely responsible for selecting the sermon hymn (Hymn of the Day).**
- 5. Plan and execute at least one special musical event per calendar year.**
- 6. Actively participate in music related Christian education opportunities.**
- 7. Maintain professional competency by practicing, performing, attending continuing education programs, and teaching at workshops and seminars.**
- 8. Work in conjunction with Worship and Music Committee at maintaining the church's musical instruments.**
- 9. Maintain church's library of music and purchase new music as necessary.**
- 10. Participate in Worship and Music Committee meetings and present monthly activity report.**
- 11. Obtain replacements for services as needed for vacation weeks.**
 - a. Vacation time to be negotiated**

b. In the event of termination or resignation, unused vacation time will be awarded on a pro-rated basis.

12. Church will give 30 days notice prior to an involuntary separation. Organist/Choir director will give 30 days notice prior to a resignation. Awarding of unused vacation time is contingent on supplying required notice in case of a resignation.